

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Design – Fire Lane Bridge Rehabilitation  
BR-16-W01

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, PE, Director of Public Works/City Engineer

**DATE:** August 30, 2016

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed four (4) proposals for professional services in connection with above referenced project. We recommend award of the contract to Carroll Engineering Corporation.

- Is the contract appropriation or price increase included in this year's budget?  yes  no

2016 Non-Utility Capital Improvement Program

- Identify contract funding sources (general fund, grants, loans, etc....):

Account #62013-66067 – Bridge Maintenance

- The name and address of the recommended Professional Service Provider are:

Carroll Engineering Corporation  
949 Easton Road  
Warrington, PA 18976  
Attn: Thomas Gockowski, PE,

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run for 7 months from the Notice to Proceed.

- Description of project or scope of services to be provided:

Inspection reports have indicated that the Fire Lane Bridge bearings need to be reset or replaced and the deck joints need to be repaired. The rocker bearings were temporarily stabilized but now need to be reset. This project is for the design of the improvements, preparation of bidding specifications, and permitting.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$21,914.00

- Number of renewal term options and duration of each renewal, if any:

None anticipated

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$21,914.00

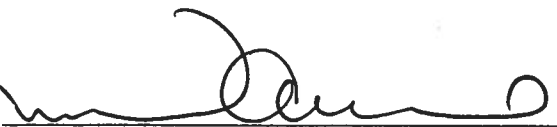
- Reasons for recommendation of Administration and Council approval of contract:

Three (3) proposals were received from various consultants ranging in cost from \$21,914 to \$74,863. Carroll Engineering Corporation prepared a proposal with a well-defined scope, they have staff with experience in similar projects and their cost estimate was the lowest cost proposal.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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cc: Mayor  
Director of Administration  
Director of Budget & Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Attachment

By:   
Director of Public Works/City Engineer

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated August 30, 2016:

- 1. Name of Contractor: Carroll Engineering Corporation
- 2. Project or Contract Reference: Fire Lane Bridge Rehabilitation Design  
Project No. BR-16-W01

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk